[Use headed paper of party]

To:

Board of Directors of The Coordinator

Amsterdam

[Date]

***LETTER OF INTENT***

*for the*

***[name of] PROJECT***

Dear Board of Directors of the Coordinator,

I, [first name and family name], in my capacity of [position in the organisation (has to be a duly authorised person)] at [name legal entity] hereby confirm that [legal entity] intends to contribute to the [project name] project, as applied for by the main applicant, [first name and family name], [position] at [name research organisation].

[Name legal entity] intends to contribute € [•] in cash towards the project costs in accordance with the budget in the project proposal and budget form.

[Name legal entity] intends to provide an in-kind contribution of [description of the contribution], representing a monetary value of € [•] and further detailed in the project proposal and budget form.

Yours sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Position:

Date: